

Town of Dallas

Date: 10/07/16

To: Mayor and Board of Aldermen

From: Maria Stroupe

Re: Weekly Report

Parking Lot Project Update – The parking lot is taking shape before our eyes. Curbing has been installed this week which gives a more defined look to the area. Conduit and the water line installation should be completed next week.

Intersection Project Update – The contractor was able to get the crosswalks on Holland St. stamped this week. They should be back on Monday, weather permitting, to complete the other crosswalks. Once the crosswalks are complete, the pedestrian signal heads will be activated and the project should be complete.

Open Positions – A conditional offer has been made to a candidate for the Administrative Specialist position at Public Works, pending a drug test and background check. Interviews are being held for the Recreation Assistant position and the plan is to present a conditional offer to a candidate by the end of next week.

Emergency Radio System – Gaston County has received proposals on two emergency radio systems. Since this system could potentially impact all of the municipalities and emergency services in the County a meeting was held on Thursday to pass along information on these systems to interested entities. Chief Scott, Chief Lambert, and I attended this meeting; along with representatives from the other municipalities and emergency service entities in the County. This is the first, I am sure, of several informational meetings. As we learn more information on potential impacts to Dallas, we will pass this along to you. It does not seem that a decision will be made very soon on this issue.

Additional Position – The Personnel Committee met on Wednesday to review a proposal concerning the addition of an Administrative Specialist at the Police Department. I had this on my list of items to consider in the next budget, but as I have learned more about the needs at the Police Department, it seemed prudent to address this now, as opposed to waiting for the next budget year. There is an agenda item in your agenda packet that is a recommendation from the Personnel Committee to approve the addition of this position now. If you need any further information prior to the meeting on Tuesday, please let me know.

If you have any questions concerning any of the information, please let me know.

I hope you all have a wonderful weekend!